

**SOUTHERN LEHIGH PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
GENERAL BUSINESS MEETING
Tuesday February 21, 2023
MINUTES**

CALL TO ORDER: President, C. Kruse, at 6:34 PM

In attendance: Board members C. Kruse, B. Eames, K. Parsons, J. Schubert, and K. Moyer were all in attendance. L. Saeger, Library Director, was present, as was Joe Leeson, BOD Solicitor. Seven people were in the audience.

CONSENT AGENDA ITEMS:

- Approval of minutes of general business meeting of December 2022
- Approval of Treasurer's report for December 2022
- Approval of Librarians report

Motion to approve the materials by K. Moyer; seconded by B. Eames, unanimously approved.

COMMUNITY RESIDENTS' COMMENTS

None

REGULAR AGENDA ITEMS:

Old Business

- Strategic Plan

- B. Eames reported that a meeting was held on February 3 with the Strategic Planning committee and consultants. K. Parsons and B. Eames will meet and report on action items at March meeting. · Update of Bylaws status with UST

- C. Kruse and B. Eames will be meeting with Upper Saucon Township BOD Library Committee on Wednesday, February 22.

- Communication with LST solicitor status

- Board Solicitor Joe Leeson said SLPL is not involved in any of the current lawsuits that LST is doing. C. Kruse, J. Leeson, and K. Moyer reported on the meeting that had been held last month at Attorney Leeson's office with LST Solicitor Lincoln Treadwell and LST Council member Mark Inglis. C. Kruse said that Attorney Treadwell wanted to talk about a long term agreement but she told him they were there to talk about a short term proposal. Mr. Treadwell insisted that SLPL should come up with the terms of the proposal and then he would bring that to the LST Council. A long discussion was then had by the Board regarding if they should come up with a proposal at all, or just do nothing and continue to allow LST residents to continue to use SLPL. There was a discussion about how fiscally responsible that was to our own funders. There are currently 96 LST residents that have active library cards at SLPL. All of those people also have Hellertown cards. Consensus of the Board that LST should not have a voting representative on the Board. K. Parsons suggested that a proposal be made on a month to month basis at a cost to LST of \$3,750. This amount would be below the figure that might trigger the addition of a Board member according to OCL rules. J. Schubert said that any agreement should be financially advantageous to SLPL and temporary. After more discussion about just what services would be provided, C. Kruse made the following motion: Lower Saucon Township would pay SLPL \$3,750 per month on the 20th of each month. If no payment was made by the 30th, the agreement would be cancelled. Services to be provided for LST residents would be SLPL cards that allow borrowing of physical materials and electronic/digital resources that are owned/purchased by SLPL, but there would be no access to physical or electronic/digital resources owned by other LCLC libraries or those provided by the Allentown District Libraries, and no Access PA reciprocal borrowing privileges with any other library. All rules and regulations by OCL would need to be followed. The agreement could be canceled by either party. This agreement would be reviewed by C. Kruse, L. Saeger and Attorney Leeson. In addition, LST residents would no longer have borrowing privileges or access to children's programs at SLPL after Feb. 28 until such an agreement is reached. Motion was seconded by J. Schubert. A voice vote followed: J. Schubert yes, B.

Eames no, K. Moyer no, C. Kruse yes, K. Parsons yes. Motion passed 3-2.

- Funding Update
 - Payment from Southern Lehigh School District was received.
- Fundraiser Update
 - K. Moyer said that the pierogi fundraiser was successful, and a profit was made of \$689. Consensus that it should be done again next year and perhaps advertised that the Read Between the Wines event at the pierogi station.
 - Children's Art/Craft Show - C. Kruse said that she and her committee are emailing sponsors and she asked K. Moyer to help her with a spreadsheet for keeping track of donations. K. Moyer agreed. ○ Read Between the Wines- K. Moyer passed out a detailed list of notes for improvements and suggestions for this year's event scheduled for October 21. She suggested a goal of \$16,000 profit. She will start looking for volunteers after the April 15 Art/Craft Show.
- Representative appointments - Upper Saucon Township and Lower Milford Township have not announced their new representatives to the library's BOD. Lower Milford is expected to announce their representative at their March meeting.
- Tax Referendum – B. Eames, J. Leeson, L. Saeger, M. Sullivan, and C. Kruse met with Tim Benyo, the Chief Clerk for Lehigh County Board of Elections to discuss the process of seeking a referendum. Another meeting was held with B. Eames, L. Saeger, M. Sullivan and K. Parsons regarding the referendum. K Parsons was included because the board is exploring placing the referendum on the fall ballot through the School District and she is their representative. If the School Board will not agree to place the referendum on the ballot, the Board would need to get 2,224 residents to sign a petition to place it on the ballot.

NEW BUSINESS

- Personnel – L. Saeger hired a new circulation desk clerk, Gina Loveless.
- The annual audit is currently being done.
 - A motion was made by C. Kruse and seconded by K. Moyer to change the signatories on bank accounts at QNB and Embassy Bank, removing B. Eames and D. Inglis and adding C. Kruse and J. Schubert. SLPL Bookkeeper Jennifer Romendio and Library Director Lynnette Saeger will continue to be signers. Passed unanimously.
- Entrance door – L. Saeger reported that the automatic front door needs to be repaired and will cost about \$1,004 to repair. A motion was made by J. Schubert and seconded by B. Eames to have the door repaired. Unanimously approved.
- SLPL Friends Group – The annual appeal for new members has resulted in 75 members, with more likely to come as the Evenings with Friends speaker series starts. At the most recent meeting, the group pledged to help gather signatures if needed for the referendum request.

OPEN DISCUSSION

- C. Kruse reported that the PA Shakespeare Festival, located at DeSales University would like to do a story time at SLPL with children. L. Saeger said that the children's librarian should be contacted as the summer programs are being arranged now. C. Kruse said she would contact her.
- B. Eames received a survey from the Arts and Cultural Alliance group and asked that L. Saeger fill it out and she agreed.
- K. Moyer received an email from the Iron Pigs with volunteer opportunities but none seemed to be a good fit for SLPL.
- K. Parsons suggested that there was no reason to list the names of all visitors who attend library meetings in the minutes unless they commented. Board agreed.

REMINDERS

- SLPL BOD Meeting- Tuesday, March 21; 6:30 PM in person at SLPL

ADJOURNMENT: Motion to adjourn by B. Eames; seconded by C. Kruse; unanimously passed. The meeting adjourned at 8:07 PM.

K. Parsons, Secretary