

**SOUTHERN LEHIGH PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
GENERAL BUSINESS MEETING
June 18, 2024
MINUTES**

Members present: P. Leonard, C. Kruse, V. Maund, J. Schubert, S. Arnold, E. Deebel, G. Loveless, D. Miller

Members absent: K. Parsons

Others present: 1 community member

A. OPENING PROCEDURES

- a. Call to Order
 - i. P. Leonard called the meeting to order at 6:30PM.

B. NOTIFICATION

- a. P. Leonard: Penn State Lehigh Valley Library had a fire this afternoon, sprinklers were activated, the college was evacuated. Fire and Police were called to the scene. No further details are known.

C. MINUTES

- a. Approval of minutes of the general business meeting of April 16, 2024
 - i. Motion: D. Miller, seconded by S. Arnold
 - ii. Yea: P. Leonard, C. Kruse, V. Maund, J. Schubert, S. Arnold, E. Deebel, G. Loveless, D. Miller
 - iii. Motion carried.

D. PUBLIC COMMENT

- a. None.

E. TREASURER'S REPORT

- a. Approval of Treasurer's Report for April 2024
 - i. Motion: C. Kruse, seconded by S. Arnold
 - ii. Yea: P. Leonard, C. Kruse, V. Maund, J. Schubert, S. Arnold, E. Deebel, G. Loveless, D. Miller
 - iii. Motion carried.
- b. Approval of Treasurer's Report for May 2024
 - i. Move to Next Regular Board Meeting

F. LIBRARIAN'S REPORT

- a. M. Sullivan shared a written Directors Report with the Board.
- b. C. Kruse mentioned the Summer Fun Club kids program, and was looking forward to knowing how many kids signed up. C. Kruse thanked the SLPL Friends for their continued support of the program.
- c. E. Deebel mentioned the addition of the Adult Summer Fun Club.
- d. V. Maund asked why there is a delay in transferring to the higher interest CD at Embassy Bank. P. Leonard said he has had scheduling conflicts and will endeavor to complete in the near future so that we can discuss the change at the next meeting.

G. OLD BUSINESS

- a. Fundraising
 - i. C. Kruse, Creative Kids Art Show: Thanked the volunteers, stated traffic was light, she is

waiting for the total on the amount raised, and thanked our sponsor DEMCO Automation for their support.

- ii. S. Arnold spoke with Amy Bausher, SLSD teacher and SLEA President, about a “dress down for books” , a school year-long fundraiser. Teachers dress down on Fridays and pay for the opportunity. Susan will meet with Amy before the end of August to see if there is interest and request approval from Mr. Miller, High School Principal. This would be completely run by the Education Association.

H. NEW BUSINESS / DIRECTION/DISCUSSION ITEM

- a. Lease Renewal
 - i. P. Leonard, submitted the Lease Renewal Request 20 years instead of 9 years, 11 years to UST. Our lease completion is contingent on the approval of new Bylaws.
- b. Update of Bylaws
 - P. Leonard, Committee is working on the red-lines and will forward to Atty. Leeson. The Bylaw Committee will meet again after Attorney review/changes. C. Kruse will email all BODs a copy of the red lines for first review today.
- c. Strategic Plan
 - i. P. Leonard. Delay due to Bylaw update and Lease Renewal.
- d. Committee Assignments
 - i. P. Leonard and M. Sullivan worked together to compile a general guideline for each committee; it was emailed to the BODs last month.
- e. Updating our Community Partners
 - i. P. Leonard, encourage all BODs members to send updates to our funding Community Partners. This could include an email of our Monthly Board Meeting Minutes, a short message with SLPL current events and programs, notice of Capital Improvements, etc. In addition to obtaining information, this will be a way to build relationships with our Partners.

I. CORRESPONDANCE & INFORMATION ITEMS

- a. None

J. ADDITIONAL BUSINESS

- a. V. Maund volunteered to organize and man the National Night Out on August 6, 2024 at Hopewell Park. We will have a fun theme, booth & giveaways. We can not take momentary donations at UST Parks. V. Maund asked for additional help, D. Miller and E. Deebel volunteered to work the booth.
- b. Blood Drive Update: V. Maund, Miller Keystone collected 24 pints of blood at our SLPL Blood Drive on May 2, 2024.

K. COURTESY OF THE FLOOR

- a. None

L. ADJOURNMENT

- a. Motion C. Kruse, seconded by S. Arnold

The meeting adjourned at 6:57 PM

V. Maund, Secretary

UPCOMING MEETINGS

Next BOD meeting Tuesday July 16, 2024 at 6:30PM

Next Friends of SLPL meeting Monday July, 8 at 1:00PM

Bylaw Ad Hoc Committee -TBD

Upcoming Budget Presentations:

Lower Milford: TBD

Southern Lehigh School District: TBD

Coopersburg: TBD

Upper Saucon Township: TBD