

**SOUTHERN LEHIGH PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
GENERAL BUSINESS MEETING
June 17, 2025
MINUTES**

Members present: P. Leonard, S. Arnold, E. Deebel, G. Loveless, D. Miller, K. Parsons, W. Hayes

Members missing: C. Kruse, V. Maund

Others present: M. Sullivan; Library Director

A. OPENING PROCEDURES

- a. Call to Order
 - i. P. Leonard called the meeting to order at 6:31.

B. NOTIFICATION

- a. None.

C. MINUTES

- a. Approval of minutes of the general business meeting of April 15, 2025
 - i. Motion: K. Parsons, W. Hayes
 - ii. Yea: P Leonard, W. Hayes, S. Arnold, D. Miller, E. Deebel, G. Loveless, K. Parsons
 - iii. Motion carried.

D. PUBLIC COMMENT

- a. None.

E. TREASURER'S REPORT

- a. C. Kruse submitted the May Treasurer's report prior to the meeting. Approval of the report:
 - i. Motion: K. Parsons, W. Hayes
 - ii. Yea: P Leonard, W. Hayes, S. Arnold, D. Miller, E. Deebel, G. Loveless, K. Parsons
 - iii. Motion carried.

F. LIBRARIAN'S REPORT

- a. M. Sullivan spoke on the following:
 - i. The library has been very busy as the summer started. Waiting to see statistics for June. Hoping to see an increase in active cardmembers, circulation. New adult programming added for the summer.
 - ii. Friends of SLPL group is active and successful in their activities - dine to donate, evenings with friends featuring guest speakers - a few events have maxed out in attendance. Craig Thatcher concert scheduled for September in new St. John shared facility.
 - iii. Friends of SLPL donated \$5,000 last week. Friends are in charge of the book sale room which becomes another donation to the library.
 - iv. Helping Hands campaign exceeded last year by \$1,000 to date
 - v. Summer Fun program runs June 19-August 7. Lots of raffle prizes available - based on reading minutes, kids activities, attending programs.
 - vi. Melissa has 49 programs scheduled. Many already on wait list.

G. OLD BUSINESS

- a. Fundraising
 - i. Red Robin Dine to Donate raised over \$250
 - ii. T-Shirts and tote bags selling slowly. Still have enough in each size.

- iii. S. Arnold raised a question about how to let the community know that digital lending is available at the library. M. Sullivan spends 12% per year on materials. He allocates that money as needed each year. This year, M. Sullivan increased the Hoopla budget to \$1200. The most popular rentals are EAudio books. In addition to raising the budget, M. Sullivan purchased the most popular EAudio books for about \$1,000.

H. NEW BUSINESS/DIRECTION/DISCUSSION ITEM

- a. P. Leonard sent out Bylaws in April for review. The Solicitor and the Board of Supervisors have accepted it. S. Arnold and K. Parsons raised a concern about Board of Directors membership liability. The municipality has the discretion to remove any board member at any time without cause. (Page 4). After discussion, the board felt that it is the prerogative of the municipal governing body to make changes to boards that they appoint. M. Sullivan stated that even though the Municipality can remove a board member without cause, they know they probably should have cause. The majority of the board wanted to keep the language as is instead of going back to the Solicitor and Board of Supervisors who will most likely not make any changes.
 - i. Motion to accept Bylaws: W. Hayes, D. Miller
 - ii. Yea: P Leonard, W. Hayes, S. Arnold, D. Miller, E. Deebel, G. Loveless
 - iii. No: K. Parsons
 - iv. Motion carried
- b. The Strategic Plan was written under a different Library Director and different board. The plan is to break down the existing strategic plan into sections and update/rewrite it. Try to wrap it up by the end of the year. At July, meeting decide how the board wants to break it up. S. Arnold suggested board members ask community members what they want from the library.
- c. National Night Out SLPL would like to have a table again - August 5, 2025 K. Parsons, D. Miller, M. Sullivan plan to attend. Coopersburg Community Day - September 20, 2025

I. CORRESPONDENCE & INFORMATION ITEMS

- a. None.

J. ADDITIONAL BUSINESS

- a. M. Sullivan asked for board input on evening programs. The first event, a craft night, library got special permit to serve wine. M. Sullivan asked what's appropriate for offering alcohol at library functions. Board agreed to choose two events each year (one in first half of year, one in second half of year) to serve alcohol, decided in advance and advertised.

K. COURTESY OF THE FLOOR

L. ADJOURNMENT

- a. Motion: K. Parsons

The meeting adjourned at 7:27PM

D. Miller, Secretary

UPCOMING MEETINGS

Next BOARD meeting Tuesday, July 15, 2025 at 6:30PM

Next Friends of SLPL meeting Jul 14, 2025 at 1:00PM