

**SOUTHERN LEHIGH PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
GENERAL BUSINESS MEETING
September 16, 2025
MINUTES**

Members present: S. Arnold, D. Miller, K. Parsons, W. Hayes, E. Deebel, G. Loveless, C. Kruse, V. Maund

Members missing: P. Leonard

Others present: M. Sullivan; Library Director

A. OPENING PROCEDURES

- a. Call to Order
 - i. S. Arnold called the meeting to order at 6:32.

B. NOTIFICATION

- a. None.

C. MINUTES

- a. Approval of minutes of the general business meeting of August 19, 2025
 - i. Motion: C. Kruse, K. Parsons
 - ii. Yea: S. Arnold, D. Miller, C. Kruse, E. Deebel, W. Hayes, G. Loveless, K. Parsons
 - iii. Motion carried.

D. PUBLIC COMMENT

- a. None.

E. TREASURER'S REPORT

- a. C. Kruse submitted the August Treasurer's report. Approval of the report:
 - i. Motion: K. Parsons, V. Maund
 - ii. Yea: S. Arnold, D. Miller, C. Kruse, E. Deebel, W. Hayes, G. Loveless, K. Parsons, V. Maund
 - iii. Motion carried.
 - iv. The Library received a bill for insurance that was much higher than expected. C. Kruse and M. Sullivan will be bidding for a new insurance company. Current provider is Longley insurance.

F. LIBRARIAN'S REPORT

- a. M. Sullivan spoke on the following:
 - i. Dieters Brothers was called to investigate a leaking pipe in the ceiling. They fixed the leak, but need to return to finish the job.
 - ii. E-rate discount for internet service will be reflected in the October Astound bill. This will be retroactive to July. We will be reimbursed for 50% of internet costs moving forward, \$3,294 per year.
 - iii. 12 month total circulation is over 100,000 items. The library has been very busy.
 - iv. M. Sullivan needs to send a preliminary budget to Coopersburg Borough. M. Sullivan will attend their budget meeting on October 7.
 - v. Craig Thatcher concert on Friday, September 26, 2025. There are still tickets for sale. K. Parsons encouraged Board members to attend. 72 tickets currently sold. The head of the Betty Lou Pantry will do a tour for anyone who attends the concert.
 - vi. The library currently has a bucket to collect food items for Betty Lou's Pantry. They asked if the Library could put out another bucket to collect gently used jackets and coats.

That bucket will go out immediately and be there through October.

G. OLD BUSINESS

H. NEW BUSINESS/DIRECTION/DISCUSSION ITEM

- a. The Board would like to create a paper survey, shorter than what will be on the website. The paper would be handed out at local community events.
 - i. C. Kruse, E. Deebel, D. Miller met about Library services and programs and came up with 3-4 questions.
 - ii. Questions included:
 - 1. Have you heard of these programs/resources (access to Morning Call, NYTimes, WSJ, Ancestry. Board Games for check out)
 - 2. Would these potential resources be interesting to you:
 - a. Children's programming in alternate locations
 - b. Teen advisory board
 - c. Stress management wellness programming for adults.
 - d. Technology help desk
 - e. Are there other programs you wish we had here.
 - 3. V. Maund to add one question regarding technology use
 - iii. The board will make 100 copies of the survey to hand out at community events.
 - iv. Another question to add to the online survey: How do you get information about the library... website, social media.

I. CORRESPONDENCE & INFORMATION ITEMS

- a. None.

J. ADDITIONAL BUSINESS

- a. None.

K. COURTESY OF THE FLOOR

L. ADJOURNMENT

- a. Motion: K.Parsons

The meeting adjourned at 7:00PM

D. Miller, Secretary

UPCOMING MEETINGS

Next BOARD meeting Tuesday, October, 21 2025 at 6:30PM

Next Friends of SLPL meeting October 8, 2025 at 1:00PM