

Southern Lehigh Public Library – Board of Directors

Regular Business Meeting

Tuesday, May 19, 2026 – 6:30 P.M.

3200 Preston Lane, Center Valley, PA 18034

MINUTES

Members present: S. Arnold, D. Miller, C. Kruse, V. Barber, G. Loveless, E. Deebel, K. Grum

Members missing: S. Maund, K. Parsons

Others present: M. Sullivan (Library Director)

1. OPENING PROCEDURES

Call to Order – S. Arnold, President called the meeting to order at approximately 6:30pm

2. NOTIFICATIONS

None

3. MINUTES

Minutes were emailed to the board members for review on 5/14/2026 by M. Sullivan.

Consideration of a motion to approve the minutes of the regular meeting of March 17, 2026 by D. Miller.
Seconded by C. Kruse.

Motion:

Yea: S. Arnold, D. Miller, C. Kruse, V. Barber, G. Loveless, E. Deebel, K. Grum.

Motion Carried.

4. TREASURER'S REPORT

Treasurer's Report was emailed to the board members for review on 5/18/2026 by C. Kruse.

Consideration of a motion to approve the current Treasurer's report by V.Barber.
Seconded by

C. Kruse commented that the payroll was higher than usual because there was an additional pay cycle.

Motion:

Yea: S. Arnold, D. Miller, C. Kruse, V. Barber, G. Loveless, E. Deebel, K. Grum.

Motion Carried.

5. EXECUTIVE DIRECTOR'S REPORT

M. Sullivan deposited the full reimbursement of \$7850 from Upper Saucon Township for the website redesign.

The front door blew a fuse. Advanced Door service was out to fix it.

The Friends donated another \$1,000 to cover expenses for our Summer Fun Club, on top of their normal \$4,000 donation. The increase was requested by Melissa because costs went up this year.

Planning is ongoing for the Summer Fun Club. Registration begins June 9, Opening program on June 18, and it goes until August 9. The raffle prizes have been very popular. There will be adult raffle prizes as well as kids and teen prizes for reading and program attendance.

M. Sullivan visited Lower Milford Twp. offices and was able to talk about the long term financial needs of the library with the Township Manager and Supervisor Susan LaBrie. After discussions at our last board meeting, there is now a storytime flyer posted in the township building. They signed the Keystone Kid, Pennsylvania's mascot for the 250th anniversary.

Storytimes are planned at Lower Milford Township building 6/22 and 7/13. Melissa has agreed to do one of the storytimes.

The Fall Fest is scheduled for 9/26 and M. Sullivan is unable to attend, so he is looking for someone to be present at that event. It consists of advertising library services and giving out prizes to the children.

Rachel Pfeifer has volunteered for the Coopersburg Community Day. M. Sullivan will be available for Coopersburg community day, but more volunteers are always welcome.

MVA, will be out on May 28th for the annual audit. Our accountant will be on site in case he is needed. M. Sullivan expects the audit to go smoothly.

We will have a District-wide "passport" program again, to entice people to visit all 12 District libraries. They will get entered into each library's passport raffle as well as into the District raffle for a laptop when they visit 6 to 12 libraries.

6. OLD BUSINESS

C. Kruse will reach out to Inside Scoop about fundraising opportunities.

S. Arnold suggested partnering with a food truck when Upper Saucon does concerts in the park.

M. Sullivan spoke with Tom from the Environmental Advisory Council and he still wants to do an informational speech. He is also looking to hold a family 5K. The library does not have the staff to operate such an event on its own. S. Arnold suggested reaching out to Rodale.

The strategic Plan was approved at the last meeting, but still needs a final edit. G. Loveless is working on designs and edits.

7. ADDITIONAL BUSINESS

S. Arnold suggested reaching out to DeSales for students who could volunteer time for tech assistance in the library. Training new people can become time consuming, so ideally we could get students to make a commitment to volunteer multiple sessions.

8. COURTESY OF THE FLOOR

V. Barber suggested contacting Nick's BBQ on 378 for food truck service. They have worked with other organizations to raise money and only require a minimum amount of sales.

9. ADJOURNMENT

UPCOMING MEETINGS

Next Board Meeting - Tuesday, June 16, 2026 at 6:30pm

Next Friend's of SLPL Meeting – Tuesday, June 9, 2026 at 1:00pm